

LE MOULIN MICHEL - HALL RENTAL 2017

Renter:	Tel. home :
Person responsible for rental:	Tel. office :
Address :	Fax :
	Email :

Date of event:	Number of people:
Type of reception:	Arrival time: _____ Departure : _____
<input type="checkbox"/> Marriage <input type="checkbox"/> Christmas party	Responsible at arrival:
<input type="checkbox"/> Wedding anniversary <input type="checkbox"/> Birthday party	Welcome cocktail or wine : <input type="checkbox"/> yes <input type="checkbox"/> No
<input type="checkbox"/> Repetitive rental <input type="checkbox"/> Meeting	With alcohol _____ Without alcohol _____
<input type="checkbox"/> Funeral reception <input type="checkbox"/> Other	Served at what time:

Details :
 Guided visit

Hall rental		<input type="checkbox"/> WITH meal	<input type="checkbox"/> WITHOUT meal
<input type="checkbox"/> Half Day	<input type="checkbox"/> 1 st Break hr : h	Name of catering: _____ Tel. : _____ Set-up time: _____ Time of meal: _____ <input type="checkbox"/> Wine served during meal qty : _____ <input type="checkbox"/> Red wine qty : _____ <input type="checkbox"/> White wine qty : _____ Régie red wine code: _____ Régie white wine code: _____	
	<input type="checkbox"/> 2 nd Break hr : h		
<input type="checkbox"/> Full Day	<input type="checkbox"/> Juice <input type="checkbox"/> Coffee <input type="checkbox"/> Tea		
	– Herbal tea		
<input type="checkbox"/> Evening	<input type="checkbox"/> Buffins		
	<input type="checkbox"/> Pastries <input type="checkbox"/> Chips		
	<input type="checkbox"/> Biscuits <input type="checkbox"/> Perrier		
	<input type="checkbox"/> Water picher		
	<input type="checkbox"/> Soft drinks		
	<input type="checkbox"/> Beer <input type="checkbox"/> Wine		
	<input type="checkbox"/> Buckwheat pancakes		

Other details:

COSTS (for billing)

Hall fees + taxes	½ day	Day or Evening	Cocktail :	\$ 2.00\$/glass	X no	Total
R dit L. Hall meeting	\$ 75	\$ 100	Wine red/white :	\$ 12.83\$/1/2 litre	X no	Total
R dit L. Hall weekend	-	\$ 125	Wine red/white :	\$ 22.83\$/1 litre	X no	Total
C de L. Hall meeting	\$ 100	\$ 200	Wine by the glass :	\$ 4.78\$/glass	X no	Total
C de L. Hall weekend	-	\$ 250	Coffee-tea-herbal tea :	\$ 11.00\$/pot	X no	Total
Repetitive rental (week)	\$ 50	\$ 100	Juice box:	\$ 1.09\$/each	X no	Total
Funeral reception	-	\$ 150	Juice pitcher:	\$ 4.00\$/picher	X no	Total
Agora	-	\$ 100	Soft drinks :	\$ 1.52\$/ea	X no	Total
Wedding day and evening	-	\$ 400	Muffins :	\$ 1.09\$/ea	X no	Total
Gazebo		\$ 25	Chips :	\$ 1.30\$/ea	X no	Total
Tablecloths 4.00\$/ea.	Qté	Total	Perrier :	\$ 2.17\$/ea	X no	Total

The room is set-up and cleaned by our staff. Prices are subject to change. **Plus Taxes.**

EQUIPEMENTS (No extra charges): Note : tables and chairs are included in hall rental.

Projection screen Easek (qty) Microphone (qty) Extension
 Projector Stand Curtain Sound system

Deposit _____ \$ received on _____ deposited on _____. **TOTAL TO PAY** _____

Signed by person responsible for the event _____ Initialized by person responsible _____

Date: _____ Our billing reference : No. _____